



**STOP WRITING CHECKS! MAXIMIZE YOUR LEISURE TIME WITH DIRECT PAYMENT**

**ENROLLMENT FORM**

**#1 Complete the contact information requested below (please print)**

Name \_\_\_\_\_

Service Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone (\_\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_

**#2 Provide your signature for authorization:**

I authorize GRAND BLANC TOWNSHIP to deduct my payment(s) from the checking or savings account listed below. I understand that I control my payments and if at any time I decide to discontinue this payment service, I will notify Grand BlancTownship . I also understand that all information provided will remain confidential.

**Please Sign! THIS FORM CANNOT BE PROCESSED WITHOUT YOUR SIGNATURE**

Signature \_\_\_\_\_

Date \_\_\_\_\_

**#3 Provide the required financial information below:**

To ensure the correct account number is used for this electronic payment and to obtain the ABA/routing number, PLEASE CONTACT YOUR FINANCIAL INSTITUTION FOR ASSISTANCE.

Name of Financial Institution \_\_\_\_\_

ABA/Routing Number \_\_\_\_\_

Checking Account # \_\_\_\_\_ OR Savings Account # \_\_\_\_\_

**#4 Provide your Grand Blanc Township Water/Sewer Service Account Number (s):**

\_\_\_\_\_  
\_\_\_\_\_

Return form to:

GRAND BLANC TOWNSHIP  
5371 S. SAGINAW  
P.O. BOX 1833  
Grand Blanc, MI 48480-0057

## QUICK ANSWERS TO YOUR QUESTIONS:

**Q.** How does Direct Payment Work?

**A.** Complete steps 1-4 on the enrollment form and mail it to the address listed at the bottom. Then, allow 30-60 days for processing and continue to pay as you normally would until your statement shows you have been signed up for the service.

**Q.** How will I know the amount of my bill?

**A.** You will still receive a billing statement (at least 10 days before it is due) indicating the amount due and the due date.

**Q.** What if I have a question about my bill?

**A.** As always, call the customer service number listed on your bill.

**Q.** How do I know that the bill has been paid?

**A.** Each payment will be clearly itemized on your next billing statement and financial institution account Statement.

**Q.** Can payments be withdrawn from a savings account?

**A.** Yes, however, federal regulations limit the number of transactions on some accounts. Contact your financial institution for information about your specific account.

**Q.** Is there a charge for Direct Payment?

**A.** No. We do not charge for this service. Most financial institutions don't charge either. Remember, they save time and money too!

**Q.** What if I change financial institutions?

**A.** You will need to complete a new enrollment form and allow approximately 30 days for the change to go into effect. If you decide to cancel your participation in the plan, simply give us a call.